

San Diego Unified School District  
University City High School

**English Learner Advisory Committee (ELAC) Meeting - MINUTES & Advice Form**

Date: March 20, 2024 Time: 8:30 am Hybrid/Zoom

<b>Legal Task(s) and Training(s) Covered: (Check all that apply):</b> Advise the school principal and staff on: <ul style="list-style-type: none"><li><input type="checkbox"/> the development of a site plan for English Learners and submitting the plan to the School Site Council (SSC) for consideration of inclusion in the School Plan for Student Achievement (SPSA).</li><li><input type="checkbox"/> the school's efforts to make parents aware of the importance of regular school attendance. Assist in development of a schoolwide needs assessment</li></ul>	
Meeting was called to order at 8:45am	List participants present: Hall/Breeding/Gonzalez
Minutes from February 22, 2024 meeting were read and approved by members.	Notes: Motion to approve; Breeding. Seconded; Hall. All approve.
Legal Task: Addressed Assist in development of a schoolwide needs assessment Training and Information Session Discussion:	Notes: Presented the Powerpoint. The ELs at UCHS continue to meet the state goals. 21 were reclassified 2023/2024 school year. They are making goals in proficiency levels. parent/caregiver participation is still a concern and a need. Ideas discussed to increase this participation.
Other School Topics to Be Addressed:	NA, no parents/caregivers present.
DELAC Report from February 29, 2024 DELAC General Meeting	See attached link for DELAC homework: <a href="https://docs.google.com/document/d/1QcCgCLpe25Rkw0GN7CvZZEOTekwpfq3OM-MiqrgNrFw/edit?usp=sharing">https://docs.google.com/document/d/1QcCgCLpe25Rkw0GN7CvZZEOTekwpfq3OM-MiqrgNrFw/edit?usp=sharing</a>
ELAC Advice to Site/Administration regarding Legal Task: Assist in development of a schoolwide needs assessment.	Continue to provide ELD and ALD supports. EL coordinator is necessary to support the EL students.
Meeting was closed at 9:15am	Notes: next meeting will be Fall 2024 TBD